

**Germany – Child daycare services – Family Care and administrative support services**

OJ S 245/2024 17/12/2024

**Contract or concession notice – standard regime****Services**

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**1. Buyer****1.1. Buyer**

Official name: European Central Bank

Email: [procurement@ecb.europa.eu](mailto:procurement@ecb.europa.eu)

Legal type of the buyer: EU institution, body or agency

Activity of the contracting authority: Economic affairs

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**2. Procedure****2.1. Procedure**

Title: Family Care and administrative support services

Description: The service shall support ECB staff, their partners and other groups (in particular ECB trainees, seconded staff and agency staff) in finding workable solutions for their family care needs. In this context, the successful service provider shall be in a position to provide the following: a) Individual search support and general advice for family care via a telephone hotline and/or e-mail and/or chat. b) Website to find relevant information on family care as well as a link to the online registration tool for registering for the childcare waiting list for ECB crèches. c) Upon ECB request: provision of presentations and/or information sessions on related topics on the premises of the ECB, at the providers office or remotely through webinars. d) Administrative service dealing with the registration (including entitlement check) for and allocation of the ECB childcare places, made available from currently four childcare service providers, including an online registration tool for the ECB childcare waiting list.

Procedure identifier: e4f1ccbc-5703-4f85-b379-b830292c9cd5

Internal identifier: PRO-007772

Type of procedure: Other single stage procedure

Main features of the procedure: The tender procedure shall be open on equal terms to all natural or legal persons resident or located in the European Union and to all natural and legal persons resident or located in a country which has ratified the World Trade Organisation Agreement on Government Procurement or has concluded with the European Union a bilateral agreement on procurement under the conditions laid down in the said agreements. The tender procedure is conducted in accordance with Art. 35 Decision ECB/2016/2 laying down the rules on procurement (as amended), available at <https://www.ecb.europa.eu/ecb/legal/1001/procurement/html/index.en.html> And in EUR-Lex: <https://eur-lex.europa.eu/legal-content/EN/TXT/?uri=CELEX:02016D0002-20200501>. The detailed features and terms and conditions of the procedure can be found in the procurement documents.

**2.1.1. Purpose**

Main nature of the contract: Services

Main classification (cpv): 85312110 Child daycare services

Additional classification (cpv): 85321000 Administrative social services, 85312310

Guidance services

### 2.1.2. Place of performance

Country subdivision (NUTS): Frankfurt am Main, Kreisfreie Stadt (DE712)

Country: Germany

### 2.1.3. Value

Estimated value excluding VAT: 750 000,00 EUR

### 2.1.4. General information

Additional information: This tender procedure is conducted via the ECB's electronic tendering system (e-tendering) which can be accessed via the following internet address: <http://www.ecb.europa.eu/ecb/jobsproc/sourcing/html/index.en.html> - VERY IMPORTANT: please use the "old" registration at the bottom of the page under "Important information for suppliers participating in ongoing tender procedures launched prior to 15 October 2024". If you have not used the ECB's electronic tendering system before, you need to register via the above link (click on 'Register' under the section "Important information for suppliers participating in ongoing tender procedures launched prior to 15 October 2024" (!)). Subsequently to the registration, you will receive an automated notification with your user credentials to log in (click on 'Login') and to access the tender documentation. Your mere registration does not constitute an application/tender. You must submit your application/tender via the ECB's electronic tendering system as further instructed in the tender documentation. The system reference number for the above procurement is: RFX-PT-2024-000083: PRO-007772 - R1 - Re-procurement of Fam. To download the tender documents, log on to the ECB's electronic tendering system with your login and password. Expand the field 'Public Tenders – Upcoming Events'. Click on 'Click to request an invitation to this event' for the above procedure and close the new window which opens. Once the request is completed (this can take a few minutes), the status of the participation request will change to 'Invited' and the RFX documentation will be accessible via the RFX tab. Under the above link you also find user guides for detailed information on how to use the system and contact details for technical support. Should you require technical help when using the system, please contact the ECB's technical support team at [sourcing.support@ecb.europa.eu](mailto:sourcing.support@ecb.europa.eu) by quoting the reference number and the problem experienced. Any other queries relating to this procurement procedure and the content of the procurement documentation shall be submitted as message via the ECB's e-tendering system (under the tab 'Discussion'). The ECB endeavours to answer all queries as quickly as possible but cannot guarantee a minimum time response. The ECB shall not be bound to reply to queries received less than seven calendar days before the time-limit for the submission of tenders.

Legal basis:

Other

<http://data.europa.eu/eli/dec/2016/245/2020-05-01> -

Consolidated text: Decision (EU) 2016/245 of the European Central Bank of 9 February 2016 laying down the rules on procurement (ECB/2016/2) (recast)

### 2.1.6. Grounds for exclusion

Sources of grounds for exclusion: Procurement document

## 5. Lot

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### 5.1. Lot: LOT-0001

Title: Family Care services

Description: The service shall support ECB staff, their partners and other groups (in particular ECB trainees, seconded staff and agency staff) in finding workable solutions for their family care needs. In this context, the successful service provider shall be in a position to provide the following: a) Individual search support and general advice for family care via a telephone hotline and/or e-mail and/or chat. b) Website to find relevant information on family care as well as a link to the online registration tool for registering for the childcare waiting list for ECB crèches. c) Upon ECB request: provision of presentations and/or information sessions on related topics on the premises of the ECB, at the providers office or remotely through webinars. d) Administrative service dealing with the registration (including entitlement check) for and allocation of the ECB childcare places, made available from currently four childcare service providers, including an online registration tool for the ECB childcare waiting list.  
Internal identifier: PRO-007772

#### **5.1.1. Purpose**

Main nature of the contract: Services

Main classification (cpv): 85312110 Child daycare services

Additional classification (cpv): 85321000 Administrative social services, 85312310

Guidance services

Options:

Description of the options: not subject to renewal

#### **5.1.2. Place of performance**

Country subdivision (NUTS): Frankfurt am Main, Kreisfreie Stadt (DE712)

Country: Germany

#### **5.1.3. Estimated duration**

Duration: 4 Years

#### **5.1.5. Value**

Estimated value excluding VAT: 750 000,00 EUR

#### **5.1.6. General information**

Reserved participation: Participation is not reserved.

Procurement Project not financed with EU Funds.

The procurement is covered by the Government Procurement Agreement (GPA): no

This procurement is also suitable for small and medium-sized enterprises (SMEs)

Additional information: [insert any other information relevant for the lot]

#### **5.1.9. Selection criteria**

Sources of selection criteria: Procurement document

#### **5.1.10. Award criteria**

Criterion:

Type: Quality

Description: Quality of the technical offer

Weight (percentage, exact): 40

Criterion:

Type: Price

Description: Financial offer

Weight (percentage, exact): 60

#### 5.1.11. Procurement documents

Languages in which the procurement documents are officially available: English

Address of the procurement documents: <https://www.ecb.europa.eu/ecb/jobsproc/sourcing/html/index.en.html>

Ad hoc communication channel:

Name: ECB e-tendering platform - Section: Important information for suppliers participating in ongoing tender procedures launched prior to 15 October 2024

URL: <https://www.ecb.europa.eu/ecb/jobsproc/sourcing/html/index.en.html>

#### 5.1.12. Terms of procurement

Terms of submission:

Electronic submission: Required

Address for submission: <https://www.ecb.europa.eu/ecb/jobsproc/sourcing/html/index.en.html>

Languages in which tenders or requests to participate may be submitted: English

Electronic catalogue: Not allowed

Variants: Not allowed

Tenderers may submit more than one tender: Not allowed

Deadline for receipt of tenders: 31/01/2025 12:00:00 (UTC+1)

Terms of contract:

The execution of the contract must be performed within the framework of sheltered employment programmes: No

Electronic invoicing: Required

Electronic ordering will be used: yes

Electronic payment will be used: yes

#### 5.1.15. Techniques

Framework agreement: No framework agreement

Information about the dynamic purchasing system: No dynamic purchase system

#### 5.1.16. Further information, mediation and review

Mediation organisation: The European Ombudsman

Review organisation: The General Court of the European Union

Organisation providing more information on the review procedures: European Central Bank

TED eSender: Publications Office of the European Union

## 8. Organisations

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### 8.1. ORG-0006

Official name: The European Ombudsman

Registration number: 0002

Postal address: 1 avenue du Président Robert Schuman, CS 30403

Town: Strasbourg

Postcode: 67001

Country subdivision (NUTS): Bas-Rhin (FRF11)

Country: France

Contact point: The European Ombudsman

Email: [eo@ombudsman.europa.eu](mailto:eo@ombudsman.europa.eu)

Telephone: +33 388172313

Internet address: <https://www.ombudsman.europa.eu>

**Roles of this organisation:**

Mediation organisation

#### 8.1. **ORG-0008**

Official name: The General Court of the European Union

Registration number: 0011

Postal address: Rue du Fort Niedergrünewald

Town: Luxembourg

Postcode: 2925

Country subdivision (NUTS): Luxembourg (LU000)

Country: Luxembourg

Contact point: The General Court of the European Union

Email: [ECJ.Registry@curia.europa.eu](mailto:ECJ.Registry@curia.europa.eu)

Telephone: +352 4303-1

Internet address: [www.curia.europa.eu](http://www.curia.europa.eu)

##### **Roles of this organisation:**

Review organisation

#### 8.1. **ORG-0010**

Official name: European Central Bank

Registration number: 0010

Postal address: Sonnemannstrasse 22

Town: Frankfurt am Main

Postcode: 60314

Country subdivision (NUTS): Frankfurt am Main, Kreisfreie Stadt (DE712)

Country: Germany

Contact point: Central Procurement Office

Email: [procurement@ecb.europa.eu](mailto:procurement@ecb.europa.eu)

Telephone: +49 69 13440

Internet address: <http://www.ecb.europa.eu>

Buyer profile: <https://www.ecb.europa.eu/ecb/jobsproc/tenders/html/index.en.html>

##### **Roles of this organisation:**

Buyer

Organisation providing more information on the review procedures

#### 8.1. **ORG-0000**

Official name: Publications Office of the European Union

Registration number: PUBL

Town: Luxembourg

Postcode: 2417

Country subdivision (NUTS): Luxembourg (LU000)

Country: Luxembourg

Email: [ted@publications.europa.eu](mailto:ted@publications.europa.eu)

Telephone: +352 29291

Internet address: <https://op.europa.eu>

##### **Roles of this organisation:**

TED eSender

## 11. Notice information

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### 11.1. Notice information

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Notice identifier/version: 0b71dd4a-0272-42e0-80d9-44b11ca65499 - 01

Form type: Competition

Notice type: Contract or concession notice – standard regime

Notice subtype: 16

Notice dispatch date: 13/12/2024 14:15:44 (UTC)

Languages in which this notice is officially available: English

## **11.2. Publication information**

Notice publication number: 771858-2024

OJ S issue number: 245/2024

Publication date: 17/12/2024